



State of Idaho

Legislative Services Office

Management Report

A communication to the Joint Finance-Appropriations Committee

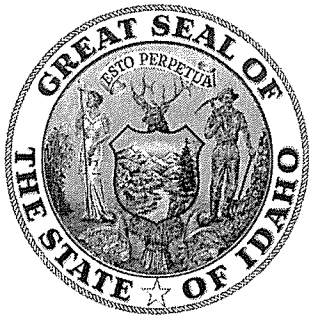
STATE INDEPENDENT LIVING COUNCIL

FY 2006, 2007, and 2008

Report IC90508

Date Issued: December 11, 2009

Serving Idaho's Citizen Legislature



Don H. Berg, Manager

**Idaho Legislative Services Office
Legislative Audits Division**

**STATE INDEPENDENT
LIVING COUNCIL**

SUMMARY

PURPOSE OF MANAGEMENT REVIEW

We conducted a management review of the State Independent Living Council covering the fiscal years ended June 30, 2006, 2007, and 2008. Our review covered general administrative procedures and accounting controls to determine that activities are properly recorded and reported.

The intent of this review was not to express an opinion, but to provide general assurance on internal controls and to raise the awareness of management and others of any conditions and control weaknesses that may exist and offer recommendations for improvement.

CONCLUSION

We did not identify any significant conditions or weaknesses in the general administrative and accounting controls of the Council.

FINDINGS AND RECOMMENDATIONS

There are no findings and recommendations in this report or in the prior report.

A copy of this report is available at <http://www.legislature.idaho.gov/audit> or by calling 208-334-4832.

AGENCY RESPONSE

The Council has reviewed the report and is in general agreement with its contents.

FINANCIAL INFORMATION

The following financial data is for informational purposes only.

STATE INDEPENDENT LIVING COUNCIL – FISCAL YEAR 2008

BEGINNING CASH BALANCE	\$90,545
RECEIPTS	
Federal Contributions	\$325,787
State Grants and Contributions	(150)
Interest Income	7,516
Rental Income	6,000
Miscellaneous Contributions	14,195
Total Receipts	<u>\$353,348</u>
Statutory Transfer In	\$123,100
Due To/From	180
Total Funds Available	<u>\$567,173</u>
EXPENDITURES	
Personnel	\$241,258
Operating Expenditures	220,826
Capital Outlay	5,750
Trustee and Benefits	2,430
Total Expenditures	<u>\$470,264</u>
ENDING CASH BALANCE	<u><u>\$1,037,437</u></u>

OTHER ISSUES

We discussed other issues which, if changed, would improve internal control, compliance, and efficiency.

This report is intended solely for the information and use of the State of Idaho and the State Independent Living Council and is not intended to be used by anyone other than these specified parties.

We appreciate the cooperation and assistance given to us by the former executive director, Todd DeVries, and his staff.

ASSIGNED STAFF

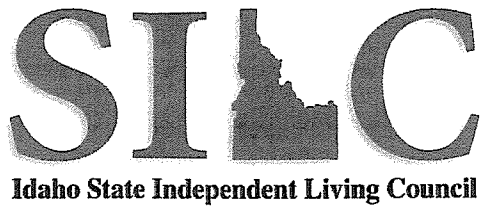
April Renfro, CPA, Managing Auditor

Jeff Trotter, Staff Auditor

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AGENCY RESPONSE



P.O. Box 83720
816 West Bannock, Ste. 202
Boise, Idaho 83720-9601

November 20, 2009

Jeff Youtz
Legislative Services Office (LSO)
PO Box 83720
Boise ID 83720

RE: Agency Response to Audit Report


Dear Mr. Youtz:

On behalf of the State Independent Living Council (SILC) we would like to thank you and your staff for the professionalism and thoroughness of the audit completed February 2009. Mr. Trotter was a pleasure to work with.

The SILC is pleased to receive a result of No Finding.

Sincerely,


Robbi Barrutia
Interim Executive Director


Angela Lindig
SILC Chair

RB/gp
cc: Council Members

APPENDIX

HISTORY

The Idaho State Independent Living Council was created by the Governor's Executive Order 93-01 on May 28, 1993. The Council became an independent State governmental entity as required by Section 705 of the U.S. Rehabilitation Act with the passage of House Bill 711 on July 1, 2004.

STATUTORY AUTHORITY

Authority for the establishment and operation of the Council is contained in the U.S. Rehabilitation Act amendments of 1992 (29 U.S.C., Section 796d(c) and 34 CFR 364.21) and was signed into law on October 30, 1992. This authority is established in Idaho Code, Title 56, Chapter 12.

PURPOSE

The major responsibilities of the Council are:

1. Develop, sign, and submit, in conjunction with the Division of Vocational Rehabilitation and the Commission for the Blind and Visually Impaired, the State Plan for Independent Living for people with disabilities.
2. Support the centers for independent living.
3. Serve as an advocate for independent living services provided through State and federal programs for people with disabilities.
4. Gather and disseminate information, conduct studies and analyses, develop model policies, conduct training on independent living philosophies, and work to expand and improve independent living services.

Additionally, the Council is required to:

1. Determine the need for services to Idahoans with disabilities and advocate with decision-makers.
2. Supervise and evaluate staff in order to carry out the functions of the Council.
3. Ensure that all regularly scheduled meetings of the Council are open to the public, and that sufficient advance notice of meetings is provided pursuant to the open meetings law.
4. Prepare reports and make recommendations as necessary.
5. Perform other activities the Council deems necessary to increase the ability of Idahoans with disabilities to live independently.
6. Promulgate rules, as may be necessary, in compliance with Idaho Code, Title 67, Chapter 52.

FUNDING

Revenue primarily comes from the Federal Workforce Development Act (Title VII, Part B from the Idaho Division of Vocational Rehabilitation, and Title I from the Idaho Commission for the Blind and Visually Impaired). Additional revenue sources include payments from the sublease of office space, interest accrual, and revenue received from contractual projects.

ORGANIZATION

The Council consists of an executive director, a resource development specialist, and an administrative assistant II (group position).